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Cultural Affairs Committee

Fall 2015

The Legend of Sleepy Hollow

The University of Maine School of Performing Arts

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The University of Maine School of Performing Arts, "The Legend of Sleepy Hollow" (2015). *Cultural Affairs Distinguished Lecture Series*. 347.

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Brittany Brackett <brittany.brackett@maine.edu>

CA/DLS Grant Application from

um.weboffice@maine.edu <um.weboffice@maine.edu>
To: cadls@maine.edu

Fri, Sep 25, 2015 at 4:06 PM

Name

Daniel Bilodeau

Address

Division of Theatre/Dance
School of Performing Arts
Class of 1944 Hall, rm. 208
The University of Maine

Email

daniel.bilodeau@maine.edu

Administrative Unit

College of Liberal Arts and Sciences

Name of Administrator approving the Project (approval indicates awareness of the commitments outlined in this grant proposal)

Daniel Bilodeau

Project Title

The Legend of Sleepy Hollow Touring Show

Date(s) of Event

March 7, 8, 9, 10, 11, 25, 2016

List of individuals or groups directly involved in the project, such as speakers/performers, for which you are requesting honoraria:

This project will utilize up to 20 students under the direction of, Julie Lisnet, a guest professional director.

Project Abstract

The Legend of Sleepy Hollow is a 45 min touring version of the classic short story by Washington Irving. The play will bring to life the tale of Ichabod Crane through a company of 13 actors and 5 technicians.

Program Description

The show will be cast in late November and rehearsals and the set building will take place starting in December. All activity will culminate in the tour which will take place over the first week of spring break.

Audience

The production will travel to ten high schools and middle schools throughout the state, and will have one performance in the Pavilion theatre on campus that will bring local middle school and high school students to UMaine's campus. This is part of the community outreach mission of the department.

Publicity

We will contact middle schools and high schools throughout the state and set up two performances a day for the first week of UMaine's spring break. The on campus show will be advertised with posters and social media.

Amount requested from CADLS

\$1000

Other funding request

Theatre/Dance \$4600

College of LAS \$2377

Projected Box Office \$100

If the CADLS Committee cannot award at the level you request, which items in your budget would have highest priority for these funds?

The highest priority for these funds is the set and costumes.

Budget Proposal Form must be attached

- Touring-Show-Budget-Form.xlsx

Cultural Affairs/Distinguished Lecture Series Fund

BudgetForm

Page 1 of 2

Applicant/Organization: School of Performing Arts Division of Theatre
Responsible Officer: Daniel Bilodeau
Event Title: The Legend of Sleepy Hollow Touring show
Event Date: March 7, 8, 9, 10, 11, and 25th 2016

Total Program Budget: \$8,077.00

Amount Committed by Applicant Organization: \$4,600.00

Funding Requested from other funding sources \$2,377.00

(please list below)

COLLEGE OF LAS \$2,377.00

Program revenues (if applicable) \$100.00

Amount Requested from CA/DLS Committee: \$1,000.00 *

*Please note requests may not exceed 50% of the total program expenses

Cultural Affairs/Distinguished Lecture Series Fund

Budget Detail

BudgetForm

Page 2 of 2

CA/DLS Request

Other funds

Honoraria/Services (list individuals below)

Director

\$1,077.00

Photographer

\$300.00

Travel (mileage, airfare expenses)

\$2,550.00

Lodging (amount per day x # of days)

Meals (at per diem rate)

Advertising

\$400.00

Printing

\$50.00

Supplies and Materials

Other (must specify below)

\$1,000.00

\$2,700.00

SETS, COSTUMES, PROPS/Royalties/Scripts (\$1,000)

Strike Dinner (200)

Total Expenses

\$1,000.00 *

\$7,077.00

**Please see guidelines for budget exclusion details.*



Heidi Carlow <cadls@maine.edu>

CA/DLS Grant Report from

1 message

um.weboffice@maine.edu <um.weboffice@maine.edu>

Wed, May 18, 2016 at 1:34 PM

To: cadls@maine.edu

Name

Daniel Bilodeau

Phone

(207) 581-1962

AddressSchool of Performing Arts
Class of '44 Hall, room 208**Email**

daniel.bilodeau@maine.edu

Project Title

The Legend of Sleepy Hollow Touring Show

Date(s) of Event

March 7, 8, 9, 10, 11, 25, 2016

Was the project carried out as outlined in the proposal? if not, please explain which aspects of the project's scope and/or budget were modified, provide reasoning for the modifications, and discuss the impact the modification had on the project.

The project ended up having a smaller cost than anticipated. Due to the resourcefulness and creativity of the students and the director, the show was scaled down, yet had the same theatrical impact of a larger touring show. The actual show resonated with the audience of schoolchildren in the same way as the more expensive proposed show. This allowed us to divert resources to the other MainStage shows in our season.

How many people attended the event(s)? Indicate whether figures are actual or estimated. If possible, describe the composition of the audience that this program served (i.e. UMaine students, general community, teachers, etc.).

The show went on tour to middle schools throughout Maine. The show was presented to 2 schools per day for 5 days. Venues ranged in size from school gyms to full scale auditoriums. I would estimate that the show played to between 800-1000 students during the run of the show.

How was the event promoted?

We had a student production manager who contacted the schools in the area. She arranged a time and a location for each school. There were no other promotional materials for the event.

Proposed-Versus-Actual Budget Form must be attached

- [Touring-Show-Proposed-versus-Actuals-Budget-Form-6.xlsx](#)

Cultural Affairs / Distinguished Lecture Series Fund

Proposed-versus-Actuals Budget Form

Applicant / Organization: School of Performing Art, Theatre Division

Responsible Officer: Daniel Bilodeau

Event Title: The Legend of Sleepy Hollow Touring Show

Event Date(s): March 7,8,9,10,11,and 25th 2016

Proposed

Actuals

Funding Sources (requested from/provided by):

Funding Committed by Applicant Organization:

Funding Requested from other funding sources (list sources below):

1 College of Liberal Arts and Sciences

2 _____

3 _____

4 _____

5 _____

Event Revenues (i.e. ticket sales) (if applicable):

Funding Requested/Received from CA/DLS Committee*:

*Please note requests may not exceed 50% of the total event funding

Total Event Funding:

Expenses (to be paid for/reimbursed by):

Honoraria/Services (list individuals below):

1 Julie Lisnet: Director

2 Photographer

3 _____

4 _____

Travel (mileage, airfare expenses):

Lodging:

Meals (not more than \$46/day):

Advertising:

Printing:

Supplies and Materials:

Other expenses (must specify below):

1 Sets, Costumes, Props

2 Royalties, Scripts

3 _____

Please note CA/DLS expenses may not exceed 50% of the total event expenses.

Total Event Expenses:

| CA/DLS | Others | CA/DLS | Others |
|------------|------------|------------|------------|
| | \$4,600.00 | | \$3,916.11 |
| | | | |
| | \$2,377.00 | | \$1,077.00 |
| | | | |
| | | | |
| | | | |
| | \$100.00 | | |
| \$1,000.00 | | \$1,000.00 | |
| | \$7,077.00 | | \$4,993.11 |
| CA/DLS | Others | CA/DLS | Others |
| \$8,077.00 | | \$5,993.11 | |
| CA/DLS | Others | CA/DLS | Others |
| | \$1,077.00 | | \$1,077.00 |
| | \$300.00 | | |
| | | | |
| | | | |
| | \$2,550.00 | | \$1,615.60 |
| | | | |
| | | | |
| | \$400.00 | | |
| | \$50.00 | | |
| | | | |
| | | | |
| \$1,000.00 | \$2,700.00 | \$1,000.00 | \$1,217.99 |
| | | | \$1,082.52 |
| | | | |
| \$1,000.00 | \$7,077.00 | \$1,000.00 | \$4,993.11 |
| CA/DLS | Others | CA/DLS | Others |
| \$8,077.00 | | \$5,993.11 | |